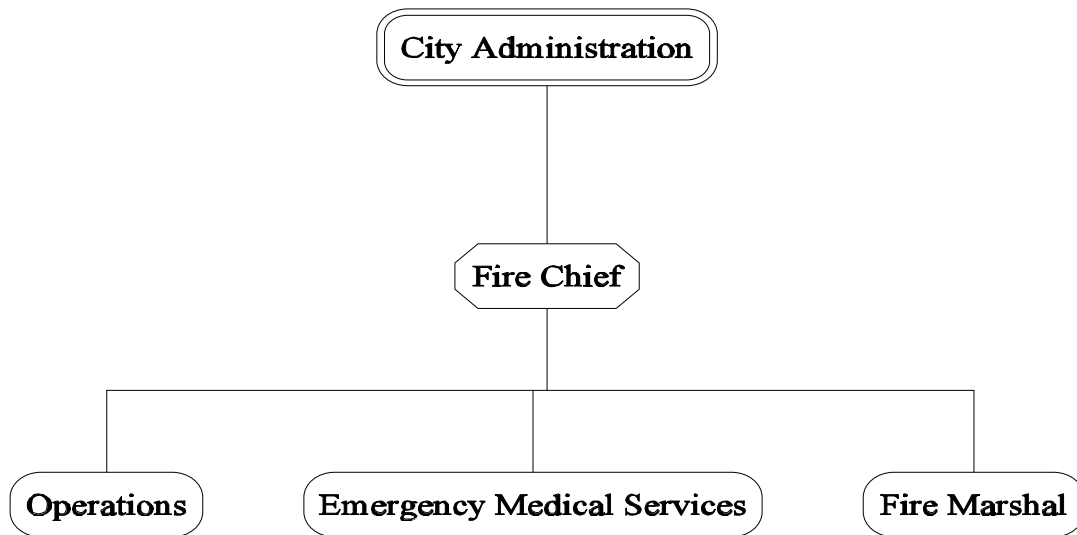


CITY OF ANNAPOLIS

Fire Department

Organization Chart



Fire Department

Fund Support:

General Fund

Description:

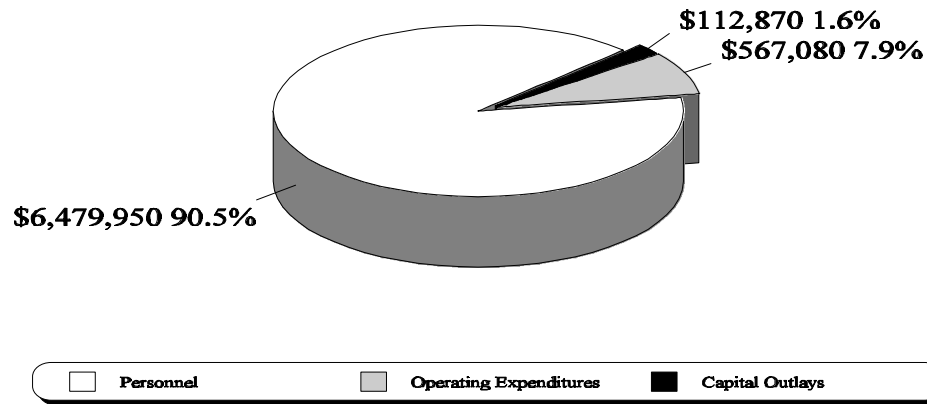
The basic responsibility of the Annapolis Fire Department is to deliver rapid effective service when fire, medical and other hazardous emergencies occur. These services are extended through three engine companies, two truck companies, and three Advance Life Support ambulances. The department supports

a Rescue vehicle and a fireboat utilizing staffing from an Engine Company. Services provided by this department are as follows: 1) respond to and extinguish fires, prevent fires in case of fuel spills and electrical malfunctions and deliver effective medical and rescue services; 2) deliver paramedic level medical services for injuries, illnesses and accidents; 3) conduct fire company fire prevention inspections; 4) provide public education programs on fire safety; 5) code enforcement as it relates to fire safety.

<i>Budget Summary</i>	<i>FY 2000 Actual</i>	<i>FY 2001 Adopted</i>	<i>FY 2002 Adopted</i>	<i>Percent Change</i>
Fire - Operations	\$4,420,540	\$4,640,320	\$5,026,250	8.32%
Fire - EMS	\$1,470,750	1,481,390	1,546,540	4.40%
Fire - Fire Marshal	\$502,810	536,240	587,110	9.49%
Department Total	\$6,394,100	\$6,657,950	\$7,159,900	7.54%

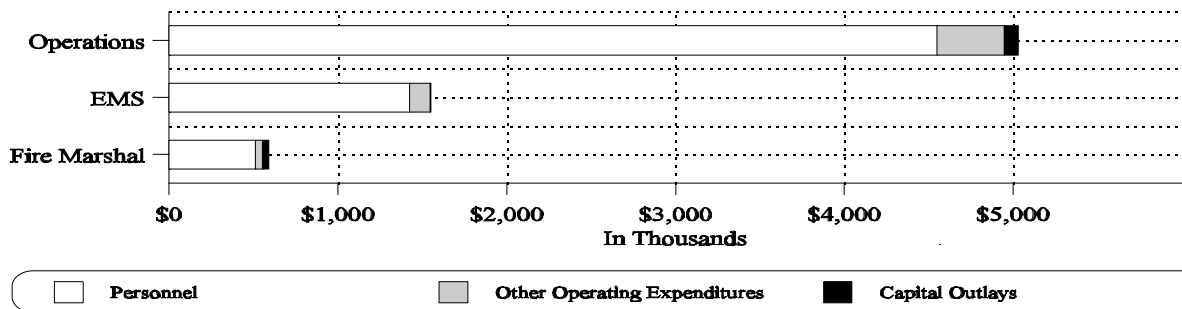
<i>Budget Summary</i>	<i>FY 2000 Actual</i>	<i>FY 2001 Adopted</i>	<i>FY 2002 Adopted</i>	<i>Percent Change</i>
Personnel	\$5,784,140	\$6,068,800	\$6,479,950	6.77%
Other Operating Expenditures	507,720	505,850	567,080	12.10%
Capital Outlays	102,240	83,300	112,870	35.50%
Total Expenditures	\$6,394,100	\$6,657,950	\$7,159,900	7.54%

Fire Department *Budget By Expenditure Type*



Expenditure Graphs

Fire Department *Budget By Division*



Fire Department Staffing Summary

	<i>FY 2000 Actual</i>		<i>FY 2001 Adopted</i>		<i>FY 2002 Adopted</i>	
	<i>Perm</i>	<i>Temp</i>	<i>Perm</i>	<i>Temp</i>	<i>Perm</i>	<i>Temp</i>
Fire - Civilian	4	0	4	0	4	0
Fire - Uniformed	94	0	94	0	95	0
Department Total	98	0	98	0	99	0

Staffing Summary By Position - FY 2002 Permanent Positions

	<u>Total FTE</u>		<u>Total FTE</u>
<i>Administration:</i>		<i>EMS:</i>	
Fire Chief	1	EMS Captain	1
Deputy Fire Chief	1	EMS Lieutenant	3
Fire Captain	1	Firefighter 1/C	7
Firefighter 1/C	1	Firefighter	8
Firefighter	1	Civilian:	
Civilian:		Office Associate IV	1
Administrative Office Associate	1		
Fire Administrative Officer	1	<i>Fire Marshal:</i>	
Fire Apparatus Maintenance Specialist . .	1	Fire Battalion Chief	1
		Fire Captain	1
<i>Operations:</i>		Fire Lieutenant	2
Fire Battalion Chief	3	Firefighter 1/C	2
Fire Captain	3	Fire Inspector	1
Fire Lieutenant	12		
Firefighter 1/C	20		
Firefighter	26		

Operations

Fire Department

General Fund

Description:

To protect against injury or loss of life by fire, accident or hazardous conditions and safeguarding of property through the prompt extinguishment, control or abatement of an incident, conditioned on resources provided by the Mayor and Council.

The Operations Division consists of the 63 personnel who staff the fire engines, truck companies, rescue truck and fireboat of the department. They, along with the Emergency Medical Services, are the first line of defense against the perils of fire, accident or hazardous conditions.

The Operations Division assists the Emergency Medical Services by being trained at a level sufficient to provide immediate and temporary care until the arrival of Paramedics. The Fire Marshall's office is assisted by Operations personnel who

conduct in-service inspections and public education programs.

Other departments of the City use the Operations Division to accomplish certain tasks that require the unique equipment available only to the Fire Department.

Goals:

- Provide immediate response to incidents (fire, rescue, hazardous conditions) on an emergency basis.

Objectives:

- Provide three personnel on Truck Companies through management of authorized positions.
- Inspect and service city fire hydrants.

Performance Indicators:

	<i>FY 2000</i> <u>Actual</u>	<i>FY 2001</i> <u>Adopted</u>	<i>FY 2002</i> <u>Goal</u>
Truck company staffing	2.55	3	3
Fire hydrants inspected and serviced	100	250	250

<i>Budget Summary</i>	<i>FY 2000</i> <i>Actual</i>	<i>FY 2001</i> <i>Adopted</i>	<i>FY 2002</i> <i>Adopted</i>	<i>Percent</i> <i>Change</i>
Personnel	\$3,979,490	\$4,187,470	\$4,547,460	8.60%
Other Operating Expenditures	389,930	387,850	399,520	3.01%
Capital Outlays	51,120	65,000	79,270	21.95%
Total Expenditures	\$4,420,540	\$4,640,320	\$5,026,250	8.32%

Emergency Medical Services

Fire Department

General Fund

Description:

Responsible for providing emergency health care, rescue, and related services to the citizens and visitors of the City of Annapolis, and for providing transportation to the closest appropriate health care facility.

Goals:

- Respond to all 911 calls requesting rescue services, emergency health care and/or emergency transportation in a timely manner, with personnel trained and equipped to provide the needed service at a level that meets or exceeds recognized standards.
- Provide public education, and participate in other activities to enhance the safety and well being of all who reside in or visit the Annapolis area
- Conduct the departmental infection control program to comply with OSHA regulations.
- Initiate an Hispanic outreach program to better meet the needs of this growing segment of our population.

Objectives:

- Consistently achieve emergency response times that meet or exceed the nationally recognized standard of 6 minutes or less.
- Maintain the vehicles and equipment necessary to provide ALS service that meets or exceeds regional standards.
- Staff and maintain each of the first line ALS units with two Maryland-certified Paramedics at all times.
- Equip and maintain a fourth ALS Unit for use in special events and as a reserve unit.
- Maintain an adequate number of certified CPR instructors to meet or exceed increasing citizen demand for this training.
- Complete annual tuberculosis testing on all departmental members to comply with OSHA/CDC regulations.
- Provide semi-annual Spanish language training for all ALS providers and make available CPR training for Spanish-speaking citizens.

Emergency Medical Services

- continued -

Performance Indicators:

	<i><u>FY 2000</u></i> <i><u>Actual</u></i>	<i><u>FY 2001</u></i> <i><u>Adopted</u></i>	<i><u>FY 2002</u></i> <i><u>Goal</u></i>
ALS Response time in minutes (city only)	4.6*	4.5	4.5
ALS Response time in minutes (all areas)	4.9*	5.5	5.5
Number of fully equipped Paramedic Units	4	4	4
Number of certified ALS personnel	27	30	30
Number of certified CPR instructors	13	14	14
Number of personnel tested for Tuberculosis	0	96	96
Spanish language training hours for ALS providers	0	108	108
CPR training sessions for Spanish speaking citizens	0	2	2

* Change from "FY 1999-Actual" partially due to new method of record keeping.

<i>Budget Summary</i>	<i>FY 2000</i> <i>Actual</i>	<i>FY 2001</i> <i>Adopted</i>	<i>FY 2002</i> <i>Adopted</i>	<i>Percent</i> <i>Change</i>
Personnel	\$1,382,410	\$1,395,820	\$1,423,440	1.98%
Other Operating Expenditures	88,340	85,570	123,100	43.86%
Total Expenditures	\$1,470,750	\$1,481,390	\$1,546,540	4.40%

Fire Marshal's Office

Fire Department

General Fund

Description:

Mission Statement:

To preserve life and property from fire, explosion and other hazards through prevention, education, code enforcement and fire and explosion investigation. To enforce the City Code, the State Fire Prevention Code and the Fire Laws of Maryland.

Goal:

- To reduce loss of life and property from fire through inspection, investigation, and public fire and life safety education.

Objectives:

- Amend City Fire Prevention Code to provide for increased fire and life safety with respect to the intentions of the Annapolis Fire Safety Commission.
- Amend City Fire Prevention Code to provide for the additional resources required to support a renewed emphasis on fire and life safety.
- Increase public education hours to 10 hours per week.
- Initiate a Juvenile Firesetter Intervention Program.

Performance Indicators:

	<i>FY 2000</i> <u>Actual</u>	<i>FY 2001</i> <u>Adopted</u>	<i>FY 2002</i> <u>Goal</u>
Number of inspections made when fees are collected	1,577	1,700	1,700
Number of Public Education hours per week	8	10	10

<i>Budget Summary</i>	<i>FY 2000</i> <i>Actual</i>	<i>FY 2001</i> <i>Adopted</i>	<i>FY 2002</i> <i>Adopted</i>	<i>Percent</i> <i>Change</i>
Personnel	\$422,240	\$485,510	\$509,050	4.85%
Other Operating Expenditures	29,450	32,430	44,460	37.10%
Capital Outlays	51,120	18,300	33,600	83.61%
Total Expenditures	\$502,810	\$536,240	\$587,110	9.49%